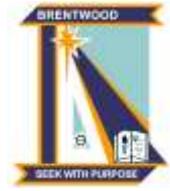


Brentwood Primary School

Kindergarten Information Book

2019



Dear Parents

Welcome to Brentwood Primary School. We hope that during the year your child will have many engaging and enjoyable educational experiences at Kindergarten.

The purpose of this booklet is to provide information about the operations of the Kindergarten and give you a better understanding of how you can assist with the program. Parents should also refer to the school handbook for other useful information.

2019 Calendar - Term dates

Term One	4 February to 12 April	Term Two	29 April to 5 July
Term Three	22 July to 27 September	Term Four	14 October to 19 December

Public Holidays:

Labour Day	Monday 4 March	ANZAC Day	Thursday 25 April
Good Friday	Friday 19 April	Western Australia Day	Monday 3 June
Easter Monday	Monday 22 April		

Session Times

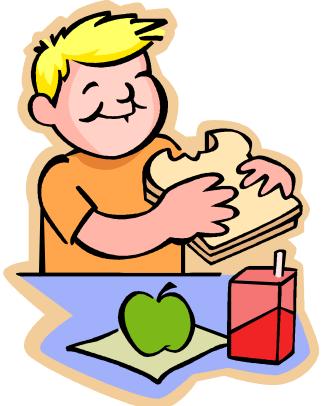
The normal Kindergarten students are divided into two groups and session times are as follows:

Monday, Wednesday	8.45 am to 3.00 pm	Friday 12.30 am to 3.00pm
Tuesday, Thursday	8.45 am to 3.00 pm	Friday 8.45 am to 11.15am

What to Bring Daily

The children are asked to bring the following items to Kindergarten **each day**.

- A packed, healthy and nutritious lunch.
- One piece of fruit (or a vegetable, dried fruit or cheese) each day for snack time.
- One labelled drink bottle (water only please).
- A named sun hat for outdoor time. See Dress Code. (We recommend that a hat be left at Kindy).
- **A spare set of clothing and underpants in their Kindy bag.**



In addition to the items listed on the "2019 Personal Items List", we need the following item:

- * 1 cushion, with name on it, about 30cm x 30cm (No bigger please)

Some ways parents are able to assist:



Parent Roster

Parents and Carers are needed to assist with the Kindergarten program during the year. This is an opportunity for you to see first hand what your child is doing at the centre. If you cannot attend for parent help, aunts, uncles, grandparents or even close friends, are welcome to substitute.

It's a special day for your child when you are the rostered "Kindy" parent helper. One of the factors determining the success of the Kindergarten program is the degree to which children can interact with adults and other children.

The parent roster assists in maximising adult-child interaction and supervising small group social interactions with other children. ***It is important that parents have any younger siblings minded elsewhere so that you can devote all your attention to the Kindy helper duties and maximise the benefit of parent - child interaction.***

When you act as parent helper, you may be asked to:

- Be actively involved in the program.
- Observe your child's progress.
- Become involved with your own as well as other children by taking part in simple activities.
- Assist in the preparation of Kindergarten materials.
- Assist with clean-up activities.



Washing

At the end of each semester the cushions and hats will be sent home for washing. Please return these at the beginning of the next term.



Learning Opportunities through Water Play

Our water play activities occur on warm days. On these days, children may come home a little wet. It is a good idea to have a spare set of clothing in your children's kindy bag at all times. Water play assists in the development of Mathematics, Science concepts and Language.

Developing Independence

To develop your child's level of independence please encourage your child to take responsibility for putting their fruit in the bowl, drink bottle on the 'drink tray' and placing their bag on the rack.

Clothing

Students are strongly encouraged to wear the school uniform. Please refer to the School Dress Code. Orders can be made through the office or the P&C Uniform Shop which is located in the undercover area near the canteen. Children are required to toilet themselves independently. Aprons are provided for messy activities, however, clothes may get dirty from time to time. Paint stains need to be soaked in **cold** water first, before washing.

Please label all clothing that can be taken off and misplaced, such as hats or jumpers in large or dark print (with a permanent pen).

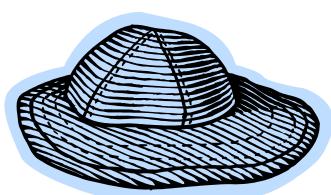


Shoes

We encourage the Dress Code for Kindergarten students. Closed in shoes/flat semi closed in sandals. We prefer Velcro fastened shoes as untying knots and tying up laces for 20 children is too time consuming. Thongs are not recommended for wearing to school.

School Dress Code Policy

The school has a 'no hat, no play in the sun' policy which operates for all of the year. The children must wear a hat during outdoor times. The school recommends that children wear a wide brimmed/bucket/legionnaires hat. Hats are available in school colours from the Uniform Committee.



Medication at school

Appropriate documentation is required before any medication is administered by school staff. Parents must complete a Student Medication Request Form via the school office.



Emergency Contact

It is vital we are able to contact you during school time, so please ensure that you let the office and us know of any changes of phone numbers, address or people to contact in an emergency .

Health Care Plans

Emergency plans need to be prepared for all children who have medical conditions or allergies that could be life-threatening. Parents must notify the school of any such conditions and work with the school to prepare and document a suitable emergency plan.

Parent Responsibilities

- To be positive about education and the need for regular attendance. A child who attends every session has a smooth transition to school life, has fewer gaps in their knowledge and understandings, develops self confidence and finds it easier to become part of a group.
- To ensure that students are on time for each session. Please don't come too early as staff require their allocated preparation time to prepare. Children who are always late feel embarrassed and find it difficult to join in group play and to settle to activities.
- To be punctual when collecting your child – be waiting on the verandah at home time as it is unsettling for children to wonder if someone is coming to pick them up.
- To refrain from picking children up early as it interrupts the program and disturbs the group.
- To take part in school activities eg rosters, meetings, etc.
- To communicate regularly with the teacher of matters concerning your child, especially any concerns with your child's health, emotional, and the family situation, so she can understand any problems that may be troubling your child.
- To reinforce concepts being developed in class.



Please note: If your child is ill, or will be absent, a telephone call or a note is much appreciated. Absences can also be reported to the school via the Skoolbag App.

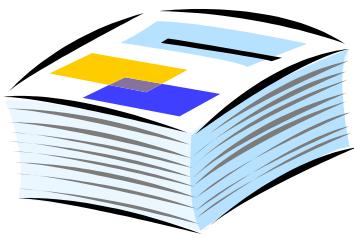
Please do not send your child to school if they are sick.

Kindergarten Routines

1. Children must be brought to the school and picked up by their parent(s) or other nominated adult. They should not be left with brothers or sisters, nor remain on their own. Written permission must be sent in for any changes in who picks up your child.
2. Personal toys are NOT required. If your child is required to bring something for the educational program they will be informed by the teacher.
3. Birthdays are celebrated so you may like to send a 'treat', such as an iced cup cake or similar for each child. Be mindful that we are an 'Allergy Aware School' students who may have severe allergies.
4. Children will be encouraged to accept the rights of others and to be responsible for care of the equipment by appropriate use and packing away of the equipment.
5. Acceptable social behaviour is encouraged by the use of manners and an awareness of courtesies.
6. Nut Aware – many students are allergic to peanuts and nut products, please avoid sending food with nut products in it to school.



School Newsletter



School newsletters contain information that relates to the whole school, including the Kindergarten. Additional information notes and class newsletters will be sent home from the class. Please check your child's bag for these newsletters and Kindergarten notes. Please view the school newsletter on Skoolbag or the school website www.brentwoodps.wa.edu.au

Skoolbag

This is an App that we **highly recommend** you download on your phone in order to receive all the latest notifications, Term Planners and Newsletters. Find enclosed in your Information Folders directions on how to install Skoolbag on your mobile. You can also use this app to report your child's absence.

Voluntary Contributions

Under the Education Act, the School Council has approved the contributions for 2019 at \$60.00 for each child.

P&C Voluntary Contributions

\$35.00 per student with a maximum of \$70.00 per family

Additional Costs

There may be extra additional costs for incursions or excursions throughout the year. You will receive notices with payment envelopes for such events. Kindly ensure that the permission slips and payment envelopes are sent to the front office. Clearly label the envelope with the students Name, Surname and Room Number.

Payment Options

- There are various payment options available: Cash, Direct Deposit, Paypass (EFTPOS) or providing the school with your Credit Card details either over the phone or by completing the payment envelope.
- (You now also have the option of paying an upfront amount which can be placed on the students account for future expenses.)
- Direct Deposits: Account Name: **Brentwood Primary School BSB 016-267 Account Number: 3409-55153**
- Direct Deposit Reference: Please use the child's last name, initial and room number.

Queries and Concerns

If you have a concern about the school or the Kindergarten, please contact your Kindergarten teacher first then see the Principal. We prefer to hear about any concerns at an early stage, before it becomes more severe and impacts on you and your child. If you have any general queries please call the school office and they will direct you to the most appropriate person to answer your query.



Kind Regards

**Pat Nottle
Principal**

School Office Hours: 8:00 to 4:00

email: brentwood.ps@education.wa.edu.au

Telephone 9364 2709

Website: www.brentwoodps.wa.edu.au